



joinedupthinking

JUT – Stand out and reach your potential

Appendix 1

Volunteer Application Form

To be completed by all new volunteers

1. Personal Details

Title: _____ First name: _____ Surname: _____

Date of Birth: _____ Tel No: _____

Email Address: _____

Address: _____

_____ Postcode: _____

Current Occupation:

Position applied for: _____

2. Qualifications/Training

Please enter the details of any courses you have attended, which are relevant to volunteering and/or caring for children and young people.

**Date(s) Title of Qualification/Training Subjects Studied/Length of Course/
Name of Organisation**



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3. Experience

Please give details of the skills and experience you have gained from working with voluntary organisations. Include where have you worked and in what capacity. (The details you provide can relate to any paid or unpaid positions you have worked)

Continue on a separate sheet if necessary

4. Referees

If you are applying for a mentoring voluntary position, please provide the names and addresses of **three responsible persons** for references. Referees should not be related to you and, where possible, should have knowledge of your ability to care for or be in the proximity of children/young people. You should secure prior agreement of your referees before providing their names.

If you are applying for a telephone befriending voluntary position, you will need to provide contact details for two responsible persons for references.

All references are required prior to working with JUT.



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Referee 1

Name: _____

Role: _____

Organisation: _____

Address: _____

_____ Postcode: _____ Telephone no: _____

E-mail: _____

Referee 2

Name: _____

Role: _____

Organisation: _____

Address: _____

_____ Postcode: _____ Telephone no: _____

E-mail: _____

Referee 3

Name: _____

Role: _____

Organisation: _____

Address: _____

_____ Postcode: _____ Telephone no: _____

E-mail: _____



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5. Rehabilitation of Offenders Act 1974

The work our volunteers carry out involves direct contact with children and young people, therefore the applications to volunteer are exempt from the Rehabilitation of Offenders Act 1974. This means that potential volunteers are required to declare their entire criminal record, including cautions, reprimands, final warnings and criminal convictions categorised as 'spent' under the above legislation.

Information about criminal convictions is requested to assist the selection process and will be taken into account only when the conviction is considered relevant to the role.

Please complete and sign this section. The information provided will be kept confidential. It will only be disclosed to specific JUT staff if/when they are considering your volunteering opportunities.

Have you ever been convicted at a Court or Cautioned by the Police for any offence?

Yes/No (**Delete as appropriate**)

If yes, please give details, including date(s) and nature of offence(s).

6. Declaration

I have read and understood the organisation's Volunteering Policy and agree to CONFIDENTIAL vetting procedures. I agree to inform the organisation of any changes in circumstances.

Signed: _____ **Date:** _____

Any information given on this form is confidential and covered by the Data Protection Act 1998

Thank you for completing the above Volunteer Application Form. Please email it to info@joinedupthinkinguk.com